

## **Yellow Medicine County Board Meeting Minutes**

### **June 25, 2019**

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 3:00 p.m. with Commissioners Glen Kack, Gary Johnson, Ron Antony, John Berends and Greg Renneke present. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Marshall Independent reporter Jim Muchlinski, Advocate Tribune reporter Noah Lusti and West Central Tribune reporter Tom Cherveney.

#### **Pledge of Allegiance**

**Approve Agenda 06-25-19-01** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the agenda with the following additions: add classification of seed dealership discussion to the Regular Agenda and add introduction of Madison Getz, Intern in the Attorney's Office, to the agenda. Motion carried with all voting in favor.

Madison Getz, Intern in the Attorney's Office, was introduced to the Board.

**Consent Agenda 06-25-19-02** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the consent agenda items as follows: June 11, 2019 County Board meeting minutes; resignation of Briana Yerigan, part-time Custodian; replacement of part-time Custodian (19 hours/week); replacement of Highway Accountant position. Motion carried with all voting in favor.

#### **Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 06-25-19-03** Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the commissioner warrants for the following amounts: \$49,008.58 Ditch Fund, \$99,675.38 Revenue Fund, \$19,839.10 Road & Bridge Fund, \$49,509.22 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Memorial at Fairgrounds 06-25-19-04** Motion by Commissioner Antony and seconded by Commissioner Johnson to allow a memorial to be established at the Fairgrounds in memory of Cade Delmonico. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Kack reported on Canby DAC, Personnel Committee meetings and meeting with City of Canby. Commissioner Berends reported on Countryside Public Health, River Recreation meeting, Historical Society and Countryside Public Health audit meeting. Commissioner Johnson reported on Personnel Committee meetings, Clarkfield school asbestos meeting, Public Hearing for Highway 23, safety training, Department Head meeting, parks and citizen concerns. Commissioner Renneke reported on citizen concerns. Commissioner Antony reported on Canby DAC, Minnesota Valley Regional Railroad Authority, Technical Rescue Team, Pioneerland Library System and Oshkosh Diversion Ditch.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

#### **Department/Program Updates**

Rae Ann Keeler-Aus, Family Service Center, gave an update.

**Resolution #18-2019 06-25-19-05** Motion by Commissioner Berends and seconded by Commissioner Antony to approve Resolution #18-2019 which approves PrimeWest as the sole Managed Care Organization for Family and Children and MinnesotaCare in Yellow Medicine County. Motion carried with all voting in favor.

**Resolution #19-2019 06-25-19-06** Motion by Commissioner Berends and seconded by Commissioner Kack to approve Resolution #19-2019 which approves PrimeWest as the sole MSHO and MSC+ provider in Yellow Medicine County. Motion carried with all voting in favor.

**Purchase of Service Agreement 06-25-19-07** Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the renewal of a Purchase of Service Agreement with Canby Independent School District #891 and Yellow Medicine East Independent School District #2190 and initial Purchase of Service Agreement with Echo Charter School Independent School District #4026-07 for the transportation of children and youth in foster care placement. Motion carried with all voting in favor.

The board recessed for break at 4:17 p.m.

The board reconvened at 4:35 p.m.

Michelle Gatz, Veteran's Service Office, gave an update.

Dennis Pederson, IT Coordinator, gave an update.

#### **Regular Agenda**

**Increased Hours for Alex Estum, IT Technician 06-25-19-08** Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the increased hours for Alex Estum, IT Technician, from 19 hours per week to 37.5 hours per week. Motion carried with all voting in favor.

Janel Timm, Property and Public Services Director, joined the meeting via phone conference to discuss the Clarkfield school building.

**Rescind Motion 06-25-19-09** Motion by Commissioner Antony and seconded by Commissioner Kack to rescind the motion (Clarkfield School 06-11-19-19) from the June 11, 2019 board meeting. Motion carried with all voting in favor.

**Clarkfield School 06-25-19-10** Motion by Commissioner Johnson to proceed with the Base Bid (demolition of the school but leave the gymnasium) with Frattalone Companies, Inc. and allow the City of Clarkfield to request conveyance of the property to them under MS Statute 282.01, Subd. 1a, par. (d), to remove blight and then sell the property for development. Motion failed due to lack of a second.

**Clarkfield School 06-25-19-11** Motion by Commissioner Johnson and seconded by Commissioner Antony to proceed with the Base Bid (demolition of the school but leave the gymnasium) with Frattalone Companies, Inc. and allow the City of Clarkfield to request conveyance of the property to them under MS Statute 282.01, Sub. 1a, par. (d). Motion carried with Commissioner Johnson, Antony, Renneke and Kack voting in favor and Commissioner Berends voting against (by roll call).

Ms. Timm informed the board that Frattalone Companies, Inc. agreed to the request to extend the bid acceptance deadline to August 15, 2019.

Ms. Timm updated the board on a meeting with Yellow Medicine County, City of Clarkfield and IEA, Inc. regarding the asbestos certification that IEA, Inc. performed for the Clarkfield school project. Ms. Timm will bring a formal proposal/contract from IEA, Inc. to the board at their July 9, 2019 board meeting. The proposal/contract would provide numbers for possible additional services with IEA, Inc. including project design, bid coordination and site monitoring.

The board did not set a date/time for a Clarkfield school building joint meeting with the City of Clarkfield.

The board recessed for break at 6:08 p.m.

The board reconvened at 6:20 p.m.

The board discussed mowing the Historical Society property. The consensus was to leave it as is.

The board will consider the \$500 funding request from the Southwest Minnesota Arts Council during the 2020 budget preparation process.

**Agenda Creation Software 06-25-19-12** Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the purchase of iCompass Agenda Creation Software from Diligent Corporation in the amount of \$6,300. After the one-year contract, Administration will bring it back to the board for review. Motion carried with Commissioners Johnson, Kack, Berends and Renneke voting in favor and Commissioner Antony voting against.

The board tabled the harassment training until more information is received regarding possible trainers with MCIT.

**Highway Accountant Position Description 06-25-19-13** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the update to the Highway Accountant position description which will share oversight with the County Engineer and Finance Manager. Motion carried with all voting in favor.

**Detour Agreement No. 1034481 and Resolution #20-2019 06-25-19-14** Motion by Commissioner Berends and seconded by Commissioner Johnson to approve Detour Agreement No. 1034481 (for Trunk Highway No. 67 detour) and resolution #20-2019. Motion carried with all voting in favor.

Connie Erickson, County Assessor, discussed the upcoming classification change for seed dealerships.

**Other Business** None

**Informational** May 2019 Jail Report

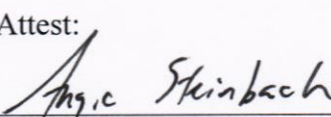
**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 06-25-19-15** Motion by Commissioner Antony and seconded by Commissioner Berends to adjourn at 7:04 p.m. Motion carried with all voting in favor.

Witness:

  
Greg Renneke, Chair

Attest:

  
Angie Steinbach, County Administrator